SOUTHERN CHAPTER/MEDICAL LIBRARY ASSOCIATION
COMMITTEE CHAIR AND APPOINTED OFFICIALS REPORTS
OCTOBER 2013

ORDER OF ARRANGEMENT FOR REPORTS

COMMITTEE CHAIR REPORTS
Bylaws
  Allison Howard, Chair
Communications
  Felicia Yeh, Chair
  Includes the following reports:
    SOCHAP-L Listserv, Nelle Williams
    Southern Expressions, Roz McConnaughy & Steve Wilson
    Website Report, Lisa Ennis & Nicole Mitchel

History of the Southern Chapter
  Kay H. Smith, Chair
Honors & Awards
  Karen McMullen, Chair
Hospital Libraries
  Jennifer Lyon, Chair
Membership
  Kim Meeks, Chair
  Includes Report from Membership Database Coordinator, Sandra Bandy
Nominating
  Laura Kane, Chair
Professional Development
  Tara Douglas-Williams, Chair
  Trey Lemley, Co-Chair
Program
  Sandra Bandy, Chair
Public Relations
  Mary Katherine Haver, Chair
Research
  Carolann Curry
Strategic Planning
  Laura Kane

APPOINTED OFFICIALS REPORTS
Archivist
  Kay H. Smith
MLA Benchmarking Liaison
Rozalynd McConnaughy

**Bookkeeper**
Pam Neumann

**MLA Credentialing Liaison**
Barbara Shearer, D-AHIP

**List Moderator**
Nelle Williams
Included in Communications Report Submitted by Felicia Yeh

**Membership Database Manager**
Sandra Bandy
Included in Membership Report Submitted by Kim Meeks

**Newsletter Co-Editors**
Rozalynd McConnaughy & Steve Wilson
Included in Communications Report Submitted by Felicia Yeh

**Parliamentarian**
Richard Nollan

**Website Administrators**
Lisa Ennis & Nicole Mitchell
Bylaws Committee

Committee Members
Patricia Higginbottom (AL), 2013-2016
Allison Howard, Chair (FL), 2011-2014
Sylvia Kyle (FL), 2013-2015

Committee Goals
• The Bylaws Committee was charged with reviewing and making a recommendation for a new quorum for the Executive Board meetings.
  o Ongoing: The bylaws for all the MLA chapters were reviewed with an eye to quorum. The quorum numbers were correlated with chapter membership numbers received from Chapter Council. Recommendations will be made during the next association year.

• Update the Bylaws Committee Manual
  o Not Accomplished: This will be carried forward to next year. The committee had a change of chair and membership mid-year which limited committee accomplishments.

Respectfully submitted by Allison M. Howard, Chair, 2013, Bylaws Committee
Communications Committee Report
September 2013
Annual Report

2012-2013 Members

<table>
<thead>
<tr>
<th>Name</th>
<th>State</th>
<th>Term Ends</th>
</tr>
</thead>
<tbody>
<tr>
<td>Felicia Yeh (chair)</td>
<td>SC</td>
<td>2013</td>
</tr>
<tr>
<td>Irma Quinones</td>
<td>PR</td>
<td>2014</td>
</tr>
<tr>
<td>Lindsay Blake</td>
<td>GA</td>
<td>2014</td>
</tr>
<tr>
<td>Deedra Walton</td>
<td>FL</td>
<td>2014</td>
</tr>
<tr>
<td>Nakia Woodward</td>
<td>TN</td>
<td>2013</td>
</tr>
<tr>
<td>Andrea Wright</td>
<td>AL</td>
<td>2013</td>
</tr>
<tr>
<td>Claudia Conklin</td>
<td>MS</td>
<td>2014</td>
</tr>
</tbody>
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*The following representatives will end their term this year: Felicia Yeh (SC), Nakia Woodward (TN), Andrea Wright (AL).

Ex Officio Members

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
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<tbody>
<tr>
<td>Newsletter Co-Editors</td>
<td>Roz McConnaughy &amp; Steve Wilson</td>
</tr>
<tr>
<td>Membership Committee Chair</td>
<td>Kim Meeks</td>
</tr>
<tr>
<td>Web Site Co-Administrators</td>
<td>Lisa Ennis &amp; Nicole Mitchell</td>
</tr>
<tr>
<td>Membership Database Manager</td>
<td>Sandra Bandy</td>
</tr>
<tr>
<td>Listserv Moderator</td>
<td>Nelle Williams</td>
</tr>
</tbody>
</table>

Membership Database Manager (Contributed by Sandra Bandy)

Membership renewal notices went out in early December. A list of those members that haven't renewed their membership for 2013 was given to the Membership chair so her committee can touch-base with each person encouraging them to renew before the April 30th deadline.

In early August, the database manager sent out a call to current members asking if there had been any contact information changes since membership renewal in January. This was in preparation of compiling the membership directory. Several members wrote back providing new contact information.

Since membership is down from last year, the database manager ran a report of those 2012 members that hadn't renewed their membership and invited them to rejoin the Chapter. The email focused on the benefits of the Chapter.

Website Report (Contributed by Lisa Ennis & Nicole Mitchell)

The website is up and running and the old files have been downloaded and deleted from the server. Each committee chair was tasked with reviewing their content and the web administrators continue to make edits and changes as requested. The site is running on
the most current version of Drupal offered by the MLA server this is, however, not the most current version of Drupal. The web administrators have notified MLA of this so they are aware. Drupal allows for anyone to be able to edit content so if committee chairs wish to update their info themselves they just need to let us know.

A space within the SC/MLA site was set up for the 2014 annual meeting to be held in Ridgeland, MS.

**Southern Expressions**

Four issues were published: Winter/2012 (Published by former editors, Lin Wu and Jan Haley), Spring/2013, Summer/2013, and Fall/2013 (Published by Roz McConnaughy & Steve Wilson)

After three years of excellent services, Jan Haley and Lin Wu decided to pass the baton. Roz McConnaughy and Steve Wilson have been appointed as the new Southern Expressions co-editors beginning with the Spring/2013 issues.

As proposed by the Public Relations Committee, a new PR Committee Section will be added to the Southern Expressions newsletter beginning in the Summer/2013 issue. *(see also the SOCHAP-L Moderator Report and the Membership Committee Report)*

**SOCHAP-L Listserv  (Contributed by Nelle Williams)**

**SOCHAP-L Statistics**  
October 2012 - September 2013

<table>
<thead>
<tr>
<th>Month</th>
<th>Messages</th>
</tr>
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<tbody>
<tr>
<td>Oct-12</td>
<td>42</td>
</tr>
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<td>Nov-12</td>
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<td>Dec-12</td>
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<tr>
<td>Jan-13</td>
<td>17</td>
</tr>
<tr>
<td>Feb-13</td>
<td>27</td>
</tr>
<tr>
<td>Mar-13</td>
<td>21</td>
</tr>
<tr>
<td>Apr-13</td>
<td>20</td>
</tr>
<tr>
<td>May-13</td>
<td>17</td>
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<tr>
<td>Jun-13</td>
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<tr>
<td>Jul-13</td>
<td>26</td>
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<tr>
<td>Aug-13</td>
<td>40</td>
</tr>
<tr>
<td>Sep-13</td>
<td>35</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>307</strong></td>
</tr>
</tbody>
</table>

Number of Subscribers - 299
Added Since October 2012 – 65
Updated Since October 2012 – 35
Removed Since October 2012 – 66

Respectfully submitted by:
Nelle Williams
SOCHAP-L Listserv Moderator
University of Alabama Health Sciences Library
Email: nwilliam@cchs.ua.edu

Report submitted by:
Felicia Yeh
Chair, SC/MLA Communications Committee
Committee Name: History of Southern Chapter Committee

Committee Members:

- Trey Lemley, Alabama representative (2011-2013)
- Linda Butson, Florida representative (2012-2014)
- Kathy Davies, Georgia representative (2012-2014)
- Connie Machado, Mississippi representative (2012-2014)
- Steve Wilson, South Carolina representative (2012-2014)
- Sharon Tabachnick (resigned), Tennessee representative, currently vacant
- Priscilla Stephenson, at-large representative (2011-2013)
- Kay H. Smith, Chair (2012-2014)

Committee’s Goals:

- Accomplished
  - Form committee – Vacant committee seats were filled. However, Sharon Tabachnick, Tennessee representative, resigned from the committee in July 2013. (Attempts have been made to find a replacement from that state, but at present that seat is still vacant.)
  - Identify candidates for oral histories – A list of potential candidates was solicited from the Southern Chapter members and compiled into a Word document for committee reference. (Appendix A)
  - Assigned oral histories – The following oral history projects have been assigned:
    - Jan LaBeause – Kathy Davies
    - Lynn Fortney – Kay Smith (interview to be conducted during annual meeting)
    - Martha Jane Zachert – Linda Butson
    - Mary Edith Walker – Priscilla Stephenson
    - Judy Burnham – Trey Lemley
    - Sharon Cann – Jane Bridges

In addition, Connie Machado is in the final stages of transcribing Ada Selzer’s oral history, a task left over from last year.

- Photos – Brenda Faye Green's photos from the Quad Chapter meeting in 2012 were posted to https://picasaweb.google.com/SouthernChapterHistory/2012OctoberMLAQudChapterMeetingPhotos#. We are still in the process of identifying individual subjects in the photos. A request was made of Chapter members to submit photos of Chapter members at MLA in Boston (May 2013) to southernchapterhistory.photos@picasaweb.com.

- Committee manual – Kay drafted a committee manual for the History of the Southern Chapter Committee and posted it at

- Ongoing
  - Transcriptions of interviews with Faith Meakin and Anne Robicheaux are still awaiting review before posting to the web site.
  - Identification of Southern Chapter members selected for MLA oral histories at http://www.mlanet.org/about/history/oral_history.html. (Need a volunteer for this task.)
  - Referral of MLA Fellows from Southern Chapter, Scott Plutchak and Henry Lemkau, to MLA Oral History Committee for interviews.

Respectfully submitted,
Kay H. Smith, Chair 2012-2013
Southern Chapter MLA History of the Chapter Committee

APPENDIX

Southern Chapter MLA History of the Chapter Committee – Appendix A
List of Proposed Interviewees for Oral Interviews (+ Status)
Updated September 2013

Tom Basler (Originally contacted by Kathy McMullen in 2012, history not completed; needs follow up)
Jane Bridges
Judy Burnham (Assigned – Trey Lemley)
Sharon Cann (Assigned – Jane Bridges)
Nedra Cook
Cheryl Dee
Janet Fisher
Linda Flavin
Lynn Fortney (Assigned – Kay H. Smith)
Sandra Franklin
Brenda Faye Green
Judith Hodges
Jan LaBeause (Assigned – Kathy Davies)
Debra Lawless
Henry Lemkau (MLA Fellow – To be referred to MLA Oral History Committee)
Rosalind Lett
Linda Garr Markwell
Jett McCann
Pam Neumann
Sandy Oelschlegel
Scott Plutchak (MLA Fellow – To be referred to MLA Oral History Committee)
Suresh Ponappa
Mary Virginia Taylor
Lisa Russell Underwood
Mary Edith Walker (Assigned – Priscilla Stephenson)
Martha Jane Zachert (Assigned – Linda Butson)
MEMBERSHIP

The 2012/2013 Committee Members were:

<table>
<thead>
<tr>
<th>NAME</th>
<th>STATE</th>
<th>TERM ENDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karen McMullen (Chair)</td>
<td>South Carolina</td>
<td>2013</td>
</tr>
<tr>
<td>Judy Burnham</td>
<td>Alabama</td>
<td>2013</td>
</tr>
<tr>
<td>Amy Purvis</td>
<td>Florida</td>
<td>2015</td>
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<tr>
<td>Julie K. Gaines</td>
<td>Georgia</td>
<td>2013</td>
</tr>
<tr>
<td>Chameka Robinson</td>
<td>Mississippi</td>
<td>2015</td>
</tr>
<tr>
<td>David J. Saldana</td>
<td>Puerto Rico</td>
<td>2015</td>
</tr>
<tr>
<td>Rick Fought</td>
<td>Tennessee</td>
<td>2015</td>
</tr>
</tbody>
</table>

The Honors & Awards Committee has filled all positions for the upcoming year with the exception of Puerto Rico. The 2013/2014 Committee Members are:

<table>
<thead>
<tr>
<th>NAME</th>
<th>STATE</th>
<th>TERM ENDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amy Purvis (Chair)</td>
<td>Florida</td>
<td>2015</td>
</tr>
<tr>
<td>Justin Robertson</td>
<td>Alabama</td>
<td>2016</td>
</tr>
<tr>
<td>Kim Mears</td>
<td>Georgia</td>
<td>2016</td>
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<tr>
<td>Chameka Robinson</td>
<td>Mississippi</td>
<td>2015</td>
</tr>
<tr>
<td>Sarah Harper</td>
<td>South Carolina</td>
<td>2016</td>
</tr>
<tr>
<td>Rick Fought</td>
<td>Tennessee</td>
<td>2015</td>
</tr>
<tr>
<td>Vacant</td>
<td>Puerto Rico</td>
<td></td>
</tr>
</tbody>
</table>

AWARDS/SCHOLARSHIPS

FIRST TIME ATTENDEE SCHOLARSHIP

RECIPIENT: Jill Barr-Walker (Centers for Disease Control and Prevention, Atlanta, GA).  
NOTE: The Committee received two applicants and voted that both applicants receive the award. However, one of the recipients had to withdraw her name because she was unable to get funding from her institution to help cover some of the remaining expenses. Therefore, the entire award was given to Jill Barr-Walker.

HONORARY MEMBERSHIP
RECIPIENTS: Marylyn Gresser (VA Medical Center, Gainesville, FL); Danny O’Neal (University of South Florida, Tampa, FL); **T. Scott Plutchak (University of Alabama at Birmingham, Birmingham, AL). Executive Board approved awarding Honorary Membership to the two nominees. **NOTE: T. Scott Plutchak received Honorary Membership because he was made a MLA Fellow, which entitles him to Honorary Membership in SC/MLA.

ACADEMIC LIBRARIAN OF THE YEAR
RECIPIENT: Ruth A. Riley (University of South Carolina, School of Medicine Library, Columbia, SC)

LIBRARY & INFORMATION SCIENCE (LIS) STUDENT AWARD
RECIPIENT: Joshua Brunck (University of South Carolina, School of Library and Information Science, Columbia, SC)

JOCELYN RANKIN MEMORIAL SCHOLARSHIP
RECIPIENT: Elizabeth Laera (Princeton Baptist Medical Library, Birmingham, AL)

No nominations were received for the T. Mark Hodges Outstanding Service Award or the Martha C. Watkins Memorial Scholarship.

ACCOMPLISHMENTS

• The Honors & Awards Committee established guidelines for the Library & Information Science (LIS) Student Award. These guidelines were approved by the Southern Chapter Executive Board and presented to the membership. Application/nomination forms and guidelines were added to the Chapter website.

• The Honors & Awards Committee voted that framed certificates should be given to the recipient/s of the Jocelyn Rankin Memorial Scholarship and the Library & Information Science (LIS) Student Award. Framed certificates are already given to the recipient/s of the First Time Attendee Award and the Martha C. Watkins Memorial Scholarship. The Procedural Manual for the Honors & Awards Committee has been updated to reflect this change.

• An email was sent in August 2013 to the SC/MLA membership requesting notification of any member who retired during the past year. A request for this information was also included in the Southern Expressions, volume 29, no. 4, fall 2013 issue.

• An email was sent in August 2013 to the SC/MLA membership requesting information on the deaths of any Southern Chapter members in the past year. A request for this information was also included in the Southern Expressions, volume 29, no. 4, fall 2013 issue.
FUTURE GOALS:

• The Honors & Awards Committee might consider having the Chair serve a two-year term instead of a one-year term. All other Committee Chairs serve two-years.

Respectfully submitted by:

Karen McMullen
Chair, Honors & Awards Committee, 2012-2013
Hospital Libraries Committee

Committee Members
Jennifer Lyon (chair) FL 2011-2013
Brenda Curry-Wimberly GA 2011-2013
Tonia O. Harris SC 2010-2012 (staying for 2013)
Roumiana Katzarkov FL 2011-2013
Elsa M. Lopez PR 2010-2012 (staying for 2013)
Jan Orick TN 2010-2012; 2013-2015
Elizabeth Laera AL 2013-2015
Elizabeth Hinton MS 2013-2015

Committee's Goals:

Accomplished
- Update website information including committee manual
- Select speaker for Hospital Libraries Symposium (Mary Virginia Taylor)
- Plan Hospital Libraries Symposium
- Select and notify Hospital Librarian of the Year (Jan Haley)
- Summer and Fall 2013 columns for Southern Expressions

Pending
- Order plaque for Hospital Librarian of the Year
- Create brochure for Hospital Libraries Symposium

Ongoing
- Solicit new members for the committee including a new chair for 2013-2015

Respectfully submitted,
Jennifer A. Lyon, chair, 2012-2013 Hospital Libraries Committee
Annual Report

Membership Committee Report

2012
Final membership for 2012 was 325 members.

Breakdown for 2012:
262 renewals
16 New
33 Honorary
14 Students

2013
As of September 8th, the 2013 current membership stands at 298

Breakdown for 2013:
228 renewals
17 New
35 Honorary
18 Students

Activities

• The membership directory went out in early September 2012 to all current members.

• Membership renewal notices were sent to 2012 and 2011 Chapter members.

• In April, state representatives sent out emails to all members who have not yet renewed requesting that they renew. The deadline for renewal of membership is April 30th. Final notices were sent the first week of August.

• Welcome emails from the Chair, and state representatives, were sent to all new members.

• A student member requested through the membership committee a student award to subsidize the fees to attend the SC/MLA annual meeting. A motion was made to create an annual award not to exceed $250 per person for two information science students to attend the SCMLA Annual Meeting and to receive the discounted student registration rate. The registration fee would be deducted from the $250. Voting ended on this motion on April 3 and the motion is carried.

• The membership committee will host a Student & New Member Reception at the Southern Chapter Annual Conference. It will take place on October 18th, from 4:45 – 6:15 at the Lobby Bar. The Membership Chair will receive $200 toward refreshment costs from MLA. MLA president Dixie Jones will speak to reception attendees. The event will also serve as the time when mentors and mentees will be paired together.
Membership Database Coordinator: Sandra Bandy

Membership directories are at the printers with an expected date of delivery by the end of September. All full members will receive a directory with the addition of two student members who paid the cost of the directory. Membership renewals will go out at the beginning of December for the 2014 calendar year. Renewal forms are also sent to those members that didn't renew their membership from 2012 to 2013 hoping to invite them back into the Chapter.

Respectfully submitted by:
Kim Meeks, Chair, Membership Committee, 2013
Nominating Committee
2012-13 Annual Report

Nominating Committee members for 2012-13 were as follows:

   Laura Kane (Chair)
   Sandra Bandy (Ex-Officio, SC/MLA Chair-Elect)
   Kathy Davies (GA)
   Helvi McCall (MS)
   Pam Neumann (FL)
   Nelle Williams (AL)

This year, the Nominating Committee compiled a slate of two officers. Positions to be filled included Program Chair-Elect and nominee to the MLA Nominating Committee. A solicitation for nominees was sent to the Chapter membership. After a committee discussion of the nominees, the slate was presented to the Executive Board. The Board approved the slate, and an online ballot (SurveyMonkey) was prepared by the Chapter Secretary and distributed to the Chapter membership. The Secretary tallied the votes. The membership elected the following:

   • Program Chair-Elect: Richard Nollan
   • MLA Nominating Committee Candidate: Jan Orick

Updates were made to the Nominating Committee portion of the Chapter website: http://www.scmla.org/home/nominatingcommittee.

Respectfully submitted by Laura Kane, Chair, 2012-13 Nominating Committee
September 19, 2013
A new committee member was recruited from the US Virgin Islands – Tanisha Mills. The vendor representative appointment has been removed from the committee. We are still actively recruiting a representative from Puerto Rico, and replacements for the expiring terms. Peter Shipman of Georgia Regents University has volunteered to be the Georgia representative.

2013 SC/MLA meeting in Ridgeland, MS
Three (3) Continuing Education courses will be offered on Thursday, October 17, 2013 at this year’s Annual Meeting. As of Wednesday September 25, 2013, we had 35 individuals registered for CE courses. One course was cancelled due to low registrants.

<table>
<thead>
<tr>
<th>COURSE</th>
<th>CE Hours</th>
<th>8am – 12 noon</th>
<th>1 pm – 5 pm</th>
<th>Registrants</th>
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<tbody>
<tr>
<td>EBM: Introduction to Study Design and Critical Appraisal</td>
<td>4</td>
<td>X</td>
<td></td>
<td>17</td>
</tr>
<tr>
<td><strong>Instructor: Connie Schardt</strong></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Health Statistics on the Web: It’s as Easy as…1,2,3!</td>
<td>3</td>
<td>8 am – 11 am</td>
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<td>5</td>
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<tr>
<td><strong>Instructor: Sheila Snow-Croft</strong></td>
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<tr>
<td>Breaking an Electronic Health Record System: a sandbox workshop</td>
<td>4</td>
<td>X</td>
<td></td>
<td>1</td>
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<tr>
<td><strong>Instructor: PJ Grier</strong></td>
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<td></td>
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</tr>
<tr>
<td>No More Yawning: Designing and Delivering Successful Presentations</td>
<td>4</td>
<td></td>
<td>X</td>
<td>11</td>
</tr>
<tr>
<td><strong>Instructor: Michelle Malizia</strong></td>
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</table>
A free online course was offered to SC/MLA members. Super Searcher: Enhancing Your Online Search Super Powers; taught by Andrew Youngkin (NNLM/SEA). We had a total of 45 registrants. One (1) person dropped the course. The deadline for completion of the course has been extended until September 23rd. A final count will be provided after this date.

An additional free online course will be offered in the spring of 2014.

Respectfully submitted by:

Trey Lemley & Tara Douglas-Williams
Co-Chairs, Professional Development Committee
2013 Program Committee
Sandy Bandy (chair)
Darra Ballance
Jane Bridges (program chair-elect)
Susan Clark (local arrangements)
Tara Douglas-Williams, Co-Chair Professional Development
Trey Lemley, Co-Chair Professional Development
Jennifer Lyon, Chair Hospital Librarians
Connie Machado (local arrangements)
Sylvia McAphee, Chapter Council Representative & Roundtables Coordinator
Mollie Titus, Poster Coordinator
Lisa Travis, Paper Coordinator

The committee met on October 15, 2012 in Baltimore, MD at the Quad Meeting reviewing the schedule of events and began discussion on the meeting theme. The committee over the year secured the following speakers for this year’s annual meeting, “The Art of Information: Design. Deliver. Display.” in Ridgeland, Mississippi October 16-20, 2013:

• General Session I: “Can You Direct Me to the Library?”
  o Dr. Howard S. Teitelbaum, Professor of Preventive Medicine at Lincoln Memorial University.

• General Session II, a Panel discussion speakers: Open Access Issues
  o Susan Stealman, Head of Education and Reference Services at the University of Arkansas for Medical Sciences. “NIH Public Access Policy: Librarians on the Frontline of Compliance.”
  o Lisa Macklin, Scholarly Communications Director, Office for Emory University Libraries. “Managing Rights to Fulfill the Promise of Open Access”
  o Emma Heet, Associate Director, Collection and Technical Services at Duke University Medical Center Library & Archives. “Open Access and Public Access: Outreach is the Name of the Game.”

• General Session III: “The Ethics of Healthcare Information”
  o Dr. Ralph Didlake, Associate Vice Chancellor for Academic Affairs, Chief Academic Officer and Director of the Center for Bioethics and Medical Humanities at the University of Mississippi Medical Center.

Lisa Travis and Mollie Titus, coordinators of the papers and posters sessions have invited Chapter members to present 23 papers and 28 posters over the two and a half day meeting. Local Arrangements have posted the abstracts for per-conference viewing. Sylvia McAphee arranged the topics of discussion for the popular roundtables, “The Art of Conversation: Bring it to the Table!” which this year will be held at a local restaurant. One of featured topics will be our morning panel speakers leading a table for follow up questions. Hospital Librarians Chair, Jennifer Lyon planned the Hospital Symposium. A full report is in the Hospital Librarians committee report. Co-chairs Tara Douglas-Williams and Trey Lemley have slated four ½ day continuing education courses. A full report is in the Professional Development committee report.

The committee submitted and was awarded the NN/LM Information Technology and Policy Awareness Award. This is a $5,000 award that will support the programming cost. Pam Neumann, Bookkeeper assisted in the paperwork to the University of Maryland.
At the conclusion of the annual meeting, the Program Committee will be issuing a meeting evaluation to the whole Chapter through the list-serve which will be helpful in planning next year’s meeting in Mobile, AL.

Respectfully submitted, Sandra Bandy, Chair, 2012-2013 Program Committee
Southern Chapter Medical Library Association (SC/MLA)
2013 Annual Report
Public Relations Committee

**Committee Members:**

<table>
<thead>
<tr>
<th>Name</th>
<th>State</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Skye Bickett</td>
<td>Georgia</td>
<td>2010 - 2013</td>
</tr>
<tr>
<td>Suhua Fan</td>
<td>Alabama</td>
<td>2012 - 2014</td>
</tr>
<tr>
<td>Stephanie Harris</td>
<td>Florida</td>
<td>2012 - 2014</td>
</tr>
<tr>
<td>Mary Katherine Haver - Chairperson</td>
<td>Florida</td>
<td>2011 - 2014</td>
</tr>
<tr>
<td>Raleigh McGarity</td>
<td>Georgia</td>
<td>2012 - 2014</td>
</tr>
<tr>
<td>Vikki Walters</td>
<td>Georgia</td>
<td>2012 - 2014</td>
</tr>
<tr>
<td>Lin Wu</td>
<td>Tennessee</td>
<td>2010 - 2013</td>
</tr>
</tbody>
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**Public Relations Committee Goals:**

Publicize the activities and opportunities available through participation in Southern Chapter [MLA Goals #1 and #2].

**Accomplished Activities:**

Inaugural PR Committee section in Summer 2013 issue of Southern Expressions Newsletter.

Established contact with the University of South Florida (USF) Student Organizations of Library & Information Science (SOLIS) to post links to SC/MLA website and SC/MLA Chair's Blog.

Established Gmail and Blogger SC/MLA PR Committee accounts for designated Annual Meeting attendees to post and share events with SC/MLA members.

Recruit ad hoc committee member for 2014 PR Committee.

**Pending Activities:**

Schedule 2014 SC/MLA presentation for the University of South Florida (USF) Organizations of Library & Information Science (SOLIS). The PR Committee will use this presentation as the template to be used in presentations to the Library and Information Science (LIS) student organizations within the SC/MLA region.

Collaborate with LIS program liaisons to establish and maintain active links to SC/MLA website and SC/MLA Chair's Blog.

Ensure LIS program liaisons activate link to the SC/MLA PR Committee Annual Meeting Blog in prior to the Annual Meeting.

**Ongoing Activities:**

Refining PR Committee section in Southern Expressions Newsletter.

Continue pursuing development of SC/MLA promotional videos.
Drafting and finalizing SC/MLA Press Release template.

Recruiting SC/MLA members to blog during 2013 Annual Meeting.
The PR Committee will continue promote and recruit volunteers to participate in submitting posts to the SC/MLA PR Committee Blog for future Annual Meetings.

Respectfully submitted,
Mary Katherine Haver, Chair,
2012-2013 Public Relations Committee.
Research Committee: 2013 Annual Report

Members:
Skye Bickett          GA  2010-2013
Lee Clemans-Taylor    AL  2012-2015
Carolann Curry (chair) GA  2011-2014
Sarah Fletcher        SC  2011-2014
Rose Hedberg          FL  2011-2014
Kay Hogan-Smith       AL  2010-2013
Michael Lindsay       TN  2012-2015
Irma Quinones Mauras  PR  2011-2014
Rozalynd McConnaughy  SC  2012-2015
Roland Garcia Milian  FL  2012-2015
Melissa Wright        MS  2011-2014

Committee's Goals

Accomplished:

1) The Research Committee had a new volunteer for mentor (Brenda Faye-Green). Her CV was uploaded to the SC/MLA site.

2) One post was submitted to the SC/MLA Expressions newsletter which included the 2012 recipients of the Research Paper and Research Poster winners from the 2012 SC/MLA Annual Meeting.

3) The Research Committee received two letters of intent for the Research Project Grant Award. One candidate withdrew her application shortly after submitting because she was able to secure funding from another source.

   The Research Chair invited the other applicant to submit a full proposal. After the full proposal was submitted, the Chair evaluated the application and determined it met the qualifications for the award. The candidate was contacted in August 2013 and notified of their selection for the 2013 Research Project Grant Award. The proposal was submitted by Lindsay Blake on behalf of Georgia Regents University on the topic of “Measuring the Value of Embedded Librarian Service Models.”

4) Chair for 2013-2014 has been selected. Many thanks to Irma Quinones Mauras for agreeing to be Research Chair!

Pending:

1) The 2013 Research Project Grant Award recipient will be named at the 2013 SC/MLA Annual Meeting. At that time, the first installment ($500) of the award will be presented to the recipient.
On or before February 1, 2014, the 2013 Research Project Grant Award recipient will submit the first-quarter grant report to the Research Committee Chair. Upon review of the report by the Chair, the second half of the award will be disbursed ($504).

2) Judges have been selected for research posters and research papers for the 2013 SC/MLA Annual Meeting. Research poster judges are: Carolann Curry, Skye Bickett, Melissa Wright, and Lee Clemans-Taylor as an alternate. Research paper judges will be Carolann Curry, Lee Clemans-Taylor, and Irma Quinones Mauras. The group will review research submissions based on committee evaluation criteria and select winners according. Because of the scheduling of the papers/posters to the Annual Business Meeting, winners will be announced via the listserv so they can be formally recognized.

Ongoing:
1) Solicit new committee members for 2013-2014 year.

2) In 2011-2012 the Research Committee formed a task force to complete a Chapter-Wide Research Project. The task force members include: Carolann Curry, Skye Bickett, Carolyn Klatt, Irma Quinones Mauras, and Kristen Morda. The topic of “mobile devices” was selected and a literature review is underway. The task force needs to regroup and decide a direction for the project (clinical point-of-care use of mobile devices, mobile devices in medical student curriculum, mobile devices for checkout at medical libraries, health science/medical apps for mobile devices, etc.) and conduct a systematic study accordingly. The project is still in its preliminary stages.

Not Accomplished:
1) No new committee members were added this year.

Respectfully Submitted,
Carolann Curry, Chair, 2012-2013, Research Committee
Strategic Planning Committee
2012-13 Annual Report

Strategic Planning Committee

The SC/MLA Strategic Planning Committee is chaired by the Immediate Past Chair and consists of the Chapter Chair, Chair Elect, and Past Past Chair.

2011-2012 Strategic Planning Committee
Laura Kane (Immediate Past Chair & Committee Chair) SC
Ruth Riley (Past Past Chair) SC
Brenda Faye Green (Chapter Chair) TN
Sandra Bandy (Chair-Elect) GA

The Southern Chapter’s existing Strategic Plan, “The Southern Strategy” (http://scmla.org/home/sites/default/files/Strategic_Plan_2011.pdf) was recently revised and falls in line with MLA’s Goals and Objectives. There being no further necessary revisions, there was no activity from this committee this year.

Respectfully submitted by Laura Kane, Chair, 2012-13 Strategic Planning Committee
Appointed Officer: Archivist

Goals (Ongoing):
- Collect relevant materials for Southern Chapter MLA archives.
- Respond to questions using materials from archives as needed.
- Maintain archives in current location at UAB Lister Hill Library.

There has been discussion between the new and former archivists about applying for funding to digitize the contents of the Southern Chapter archives, but no one has had the time to follow up on this idea yet.

Respectfully submitted,
Kay H. Smith, Archivist
2012-2013 Annual Report: MLA Benchmarking Liaison

Nothing to report.

Respectfully submitted by:
Rozalynd McConnaughy
MLA Benchmarking Liaison
SCMLA Fiscal Report (Summary)
October 1, 2012-September 30, 2013

SCMLA Operating Account (Checking Account)
Opening Balance October 1, 2012 (09/30/2012 bank statement): $22,126.16
Closing Balance September 30, 2013 (09/30/2013 bank statement): $17,910.74

Deposits (summary):
Membership 5007.00
Donations to SCMLA Scholarship Fund 2795.00
MLA Quad Chapter Mtg. 2012 seed money return 2000.00
MLA Quad Chapter Mtg. 2012 income 4697.94
Total Deposits: $14,499.94

Debits (summary):
Awards: $2220.93
Award Expenses 140.93
Hospital Librarian of the Year (HLY): 250.00
First Time Attendee Award: 1030.00
Research Awards: 800.00
Bookkeeper’s honorarium 500.00
Domain Renewals for 2013 15.13
Hospital Librarians Luncheon expenses 113.76
Insurance; Federal filing fee 260.00
Membership Expenses 2043.11
MLA 2012 Mtg. Registration for MLA Chapter Council Alt. 360.00
MLA 2013 Mtg. Regist. for MLA Chapter Council Rep. & Alt 814.00
MLA Quad Mtg. 2012 lodging for SCMLA Chair 325.71
Postage 98.07
SCMLA 2012 Website Hosting 360.00
SCMLA 2012 Chair expenses 63.43
SCMLA 2012 Chair-Elect expenses 133.53
SCMLA 2013 seed money 2000.00
SCMLA 2013 meeting subsidy 3000.00
SCMLA 2013 Cvent meeting registration fee 2350.00
SCMLA Executive Board Mtg. Lunch (10-16-12) 289.68
SCMLA Executive Board Meeting @ MLA 2013 expenses 697.01
SurveyMonkey Annual Subscription 299.00
2012 Scholarship Fund donations transferred to the SCMLA Scholarship Fund CD 2760.00
SCMLA Scholarship Fund CD balance: $69,431.99
Matures on 12/09/2013 0.19% APY
SCMLA General CD balance: $37,247.42
Matures on 09/18/2014 0.25% APY
2012 Calendar Year Interest from Combined Tax Statements: $440.44

Total Debits: $18,715.36

Submitted by:
Pam Neumann
SCMLA Bookkeeper
October 6, 2013
Southern Chapter, Medical Library Association
2013 report from MLA Credentialing Liaison

Primary activities over the past year have involved responding to questions from members on a case by case basis. The number of questions throughout my tenure in this position has been very low. However, having someone in this role is critical when members have not received sufficient and/or clear information from MLA headquarters. Because MLA headquarter staff is so efficient and customer-oriented, these occurrences are rare. To provide an example, the MLA board voted to change the requirement related to work experience. As of 2012, non-health science information work is considered acceptable when both joining and renewing AHIP membership. One of our members contacted me about this change in policy, and we were able to successfully resolve her concern. She will be able to rejoin AHIP at the Distinguished level.

On a national level, AHIP membership has dropped from 1,080 in May 2012 to 1,009 in September 2013. Kathleen Combs, the MLA Director of Professional Development, is preparing a report for the Southern Chapter on AHIP membership trends over the past 2-3 years.

I have asked for my term as Southern Chapter MLA Credentialing Liaison to conclude early (in October 2013).

Recommendations for the future:
Consider providing professional development award funding for new members. The cost of the AHIP application can be prohibitive especially when one is paying membership dues and for the AHIP application in one year. If the Southern Chapter could budget a pool of funds for this purpose and develop a campaign focused on generating new AHIP members, we might be able to attract people who otherwise may not have the funds.

Respectfully submitted,
Barbara Shearer, D-AHIP
October 10, 2013
LIST MODERATOR – Nelle Williams
Included in Communications Report Submitted by Felicia Yeh

MEMBERSHIP DATABASE MANAGER – Sandra Bandy
Included in Membership Report Submitted by Kim Meeks

NEWSLETTER CO-EDITORS – Rozalynd McConnaughy & Steve Wilson
Included in Communications Report Reported by Felicia Yeh
Southern Chapter/Medical Library Association
Parliamentarian’s Report
Richard Nollan, Ph.D., M.L.S.
October 1, 2013

I have one item to recommend for discussion at the next Executive Board meeting regarding the definition of a quorum for executive board meeting. The general assemblies for Southern Chapter have a quorum defined at 25 members, but there is no definition in the bylaws for executive board meetings. In cases like this, Robert’s Rules of Order; Newly Revised is the authority (Article VIII), and RRO tells us that a quorum is the majority of the members of the committee.

The difficult that we have run into in recent years is that not all executive board members (elected, appointed, and committee chairs) can attend the board meetings. The executive Board currently consists of 28 members, which makes a quorum for meetings at least 15 members. If less than 15 members are able to make a meeting of the Executive Board, then the committee cannot conduct business.

One way to deal with the lack of a quorum would be to allow proxy voting. On specific issues that the board must consider, a proxy ballot can be sent in advance of a meeting, which allows the board member to vote for or against a particular motion and to designate who will cast that vote for the board member at the meeting, usually the committee chair. This can work for issues that are specified in advance, but it also has the disadvantage of not allowing the voter to participate in any discussion at the meeting that might change the voter’s mind.

Another solution would be to change the bylaws to include a statement that would define a quorum for Executive Board meeting as a majority of those present at the meeting, or as a fixed number, for example ten or eight. The advantage here is that Executive Board meetings could conduct business with a smaller number of board members present.

I recommend that this issue be place on the agenda of the next Executive Board meeting for discussion and possible action.

Respectfully submitted,
Richard Nollan, Ph.D., M.L.S.
SCMLA Parliamentarian 2012-13